

## **Proposed 6<sup>th</sup> Amendment of the CONSTITUTION** **of State Engineers' Association, Tripura(SEAT)**

In connection with better & effective functioning of the association activities, following amendments have been proposed by the Executive Committee, SEAT in the Constitution in the form of 6<sup>th</sup> Amendment and produced below for information, discussion and approval of the members of SEAT present in the AGM on 20<sup>th</sup> December, 2015 at Rabindra Shatabarshiki Bhavan, Agartala.

1. Contents of existing Article-2(d) to be substituted by **"OFFICE BEARERS :**
  1. President 2. **Vice-president** 3. General Secretary, 4. Joint Secretary (Administration)
  5. Joint Secretary (Publicity), 6. Treasurer, 7. **Assistant Secretary (Administration),**
  8. **Assistant Secretary (Publicity),** 9. Assistant Treasurer, 10. Office Secretary,
  11. Assistant Office Secretary. 12. **Internal Auditor**
2. The following words to be deleted from the existing article 2(e) **"Eastern Regional Federation of State Engineering Services Associations (ERFSESA) and"**
3. Contents of existing Article-2(f) to be substituted by **"YEAR**
  - i. **Year for all purposes, except financial matter of Association, means a period of 12 (twelve) months from 1<sup>st</sup> October to 30<sup>th</sup> September of following calendar year.**
  - ii. **Financial year of Association, means a period of 12 (twelve) months (maximum) from 1<sup>st</sup> August to 31<sup>st</sup> July of the following calendar year.**
4. Contents of existing Article-4(i) to be substituted by **"Any in service Graduate Engineers' or equivalent in any discipline of any department under Government of Tripura, its undertakings, autonomous body in Tripura, who has been initially recruited in the post meant for Graduate Engineers' in above organization may be entitled for life membership of the association.**
5. The words **"Rs.25/=(Rupees twenty five) only"** to be substituted by **"Rs.50/=(Rupees fifty) only"** in existing article-4(iii).
6. Existing articles 4(iv) to be substituted by following proposed articles
  - "4(iv)- iv) On and from the date on which these rules come into force, a new member shall be enrolled as "Life Member" only.**
  - 4(v) The ex-member who retired from service or joined in any other services, will be treated as Honorary Member. They need not pay any subscription. They will not be eligible to contest and vote in the election of Executive Committee. They will also not be included in any Committee except for special purposes."**
7. Contents of existing Article-5(b) to be substituted by **"An applicant for membership shall have to submit the application form along with the prescribed registration fee and life membership fee in full".**
8. Contents of existing Article-6(a) to be substituted by **"For continuity of Membership,**

annual subscription @ Rs.120/- (Rupees one hundred and twenty) only per year is to be paid by the existing members who has not yet taken life membership and joined association on or before 01.01.1996. As one time consideration, they will have to pay life membership fee of Rs. 600/- (Rupees Six hundred) only on or before 31.07.2016".

9. Contents of existing Article-6(b) to be substituted by ") For Life Membership fee for the new members will be Rs. 3000/- (Rupees Three thousand) only is to be paid in full along with application form. Members who have applied for life membership and so far has cleared a part of life membership fee in instalment shall have to clear up balance amount of life membership fee by 31<sup>st</sup> July, 2016 as per the then rates. The entire amount of subscription on Life-membership shall be invested as fixed deposit or otherwise in a scheduled Bank with a view to earning a regular return to run the Association's expenditure smoothly".
10. Existing articles 7(a)(ii & iii) to be substituted by proposed article 7(a)(ii) with the contents "If any member does not pay up the total life membership fee through instalment his membership will be ceased after 31<sup>st</sup> July, 2016".
11. The words " Rs. 20/=(Rupees twenty)only " to be substituted by " Rs.100/=(Rupees one hundred)only" in the existing article 8(a).
12. Existing article 8(b) to be deleted.
13. Contents of existing articles 9(a) to be substituted by "The executive Committee shall consists of 21 (twenty one) members inclusive 14 (fourteen) office bearers, as enumerated below, and shall function for 2 (two) consecutive "YEARS".
  - i. PRESIDENT -1(one)
  - ii. VICE-PRESIDENT -3(three)
  - iii. GENERAL SECRETARY -1(one)
  - iv. JOINT SECRETARY -1(one)  
(ADMINISTRATION)
  - v. JOINT SECRETARY -1(one)  
(PUBLICITY)
  - vi. TREASURER -1(one)
  - vii. ASSISTANT SECRETARY (ADMINISTRATION) – 1 (one)
  - viii. ASSISTANT SECRETARY (PUBLICITY) – 1(one)
  - ix. ASSITANT TREASURER -1(one)
  - x. OFFICE SECRETARY -1(one)
  - xi. ASSISTANT OFFICE SECRETARY -1(one)
  - xii. INTERNAL AUDITOR – 1 (one)
  - xiii. MEMBERS -7 (seven)

7 (seven) members who are not office bearers in the Executive Committee will perform the duties entrusted to them by the Executive Committee from time to time.

The Executive committee shall consist:-

- i. 4 (four) member from category-I,
- ii. 5 (five) members from category-II,
- iii. 6 (six) members from category-III and
- iv. 6 (six) members from category-IV

The categories of members are given below:

**Category – I :** Engineer – in- Chief, Chief Engineer, Chief Inspector of Factories & Boilers, Additional Chief Engineer, Addl.General Manager, Superintending Engineer, Senior Architect or their equivalents.

**Category – II :** Executive Engineer, Deputy General Manager, Architect, Sr. Scientific Officer, Inspector of Factories or their equivalents.

**Category – III :** Assistant Engineer, Sr. Manager, Assistant Architect, Scientific Officer, Cold chain Officer, Dairy Engineer, Research Officer (Engg.) or their equivalents.

**Category – IV :** Junior Engineer, Manager, Research Officer, Project Officer or their equivalents.

14. Contents of existing articles 9(b) to be substituted by "There will be 8 (eight) District Committee as per administrative set up. The Secretaries of 8 (eight) District Committees i.e. West Tripura District, Khowai District, Sepahijala District, Gomati District, South Tripura District, North Tripura District, Unokoti District & Dhalai District will be permanent invitees to the Executive Committee".
15. Contents of existing articles 9(a) to be substituted by " All the 21(twenty one) members of the Executive Committee will be elected from the contesting members in the Bi-ennial General Conference of the Association through the Secret ballot. The Executive Committee in its 1<sup>st</sup> meeting to be convened by the outgoing president will elect from themselves, the office bearers within 3 (three) days from the date of election. The General Secretary of the incoming Executive Committee will arrange circulation of the name of the office bearers to all the earliest possible time".
16. Contents of existing articles 9(f) to be substituted by "DISTRICT COMMITTEE AND COMPLEX/LOCAL COMMITTEES
  - i. 8 District Committees as per clause 9(b) will be formed in the respective District Bi-ennial General Conference in the month of July/August of every alternate year before Bi-ennial General Conference of the Association. The members of District Committee will be selected by the members present in the conference. The District President, District Secretary and treasurer of District committee shall be posted in district Head quarter.



ii. **District Committee Headquarters:-**

- a. For West Tripura District Committee(WTDC) will be at Agartala ,
- b. For Khowai District Committee (KDC) will be at Khowai
- c. For Sepahijala District Committee (SDC) will be at Bishramganj
- d. For Gomati District Committee (GDC) will be at Udaipur
- e. For South Tripura District Committee (STDC) will be at Belonia
- f. For North Tripura District Committee (NTDC) will be at Dharmanagar
- g. For Unokoti District Committee (UDC) will be at Kailasahar
- h. For Dhalai District Committee (DDC) will be at Ambassa.

iii. **The Complex/Local committees, within the jurisdiction of the respective District Committees will be formed in Complex / Local by Bi-annual General Conference(s) to be held before respective District Committee bi-annual General Conference in the month of June/July. The committee(s) members are to be selected unanimously by the members of the respective area present in the conference for a period of 2(two) years".**

16. **Contents of existing articles 9(g)(i) to be substituted by "COMPOSITION AND ACTIVITIES OF DISTRICT COMMITTEE AND COMPLEX/LOCAL :**

i. **ADMINISTRATION:-**

- 1. **District Committee shall comprise of 7(seven) members with 1(one) District President, 1(one) District Secretary and 1(one) Treasurer. The Secretary will be the Executive Head of the District Committee. District Committee at its discretion may co-opt up to a maximum of 3(three) members in their respective District committee from the members of their area as and when felt necessary**
- 2. **Secretary of each District Committee will be permanent invitee in the Executive Committee**
- 3. **Complex /Local Committees shall comprise of 5(five) members with 1(one) Convener and 1(one) Joint Convener. The Convener will be the head of the Complex/Local Committee.**
- 4. **The Convener of each Complex/Local Committee will be the permanent invitee to the Concerned District Committee.**
- 5. **Each District Committee will hold meeting at least once in every month and will submit monthly report of its activities to the Executive Committee .The District Secretary will present the Annual Report and accounts to the General Secretary of the Association in the Annual Conference of respective District of each year for a period of 12(twelve) months starting from, 1st June to 31st July of the following calendar year.District Committee Treasurer will submit the accounts to the Treasurer of the Association quarterly.**

6. Each District Committee will hold Annual Generation Conference in the month of July/August, every year at respective District Headquarters.
7. Each Complex/Local Committee will hold conference in June/July & regular meeting at least once in 2(months) (i.e Bi-monthly) and will submit Bi-monthly report of Accounts and Activities to their respective District Committee.
8. Each District Committee will collect the subscriptions etc. through the respective Complex/Local committees Conveners, and will deposit the same to the Treasurer of the Association. The Executive committee will provide fund to the District and Complex/Local Committee to maintain their offices".
17. New article 9(h) to be added which contains " There will be service branch committee for the following Departments/Organisations to take care of the service matters including grievances of members of respective Departments/Organisations. The committee will act under the guidance of Executive Committee of the association. The Vice-presidents of the association, as decided by the Executive Committee, will act as Chairman of branch committees. There will be 12 branch committees as follows:-  
1. PWD(R&B) 2. PWD (WR), 3. PWD (DWS), 4. PWD (NH), 5.PWD (PMGSY), 6.PWD (Architectural Wing) 7. PWD (Mechanical & Internal Electrification wing) 8. TSECL/ Power Department, 9.R.D.Department including Block 10. Agricultural Engineering wing of Agricultural Department 11. Other Govt. Department like fishery, Forest, Tourism, Industries, Animal Resource Dev. Department etc.12.Other undertaking/ PSU/Autonomous Body. The committees shall consist of 5(five) members each excluding Chairman. Other members i.e. Convenor-1No; Members-4 Nos of each committee shall be nominated by the Executive committee, SEAT.
18. The words "December" to be substituted by "September" in existing article 10(a).
19. Contents of existing articles 10(b) to be substituted by " In case of any natural calamity or National /State emergency or any other exigency, the Executive Committee may postpone the Bi-ennial General Conference by a period not exceeding 2(two) months and prepone for a period not exceeding 1(one) month from the date of expiry of its tenure. In such case, the tenure of coming Executive Committee shall get reduced/ extended accordingly for a period by which the tenure of last Executive Committee is extended/reduced respectively in view of article 2(f) above.
20. The words " All the 15(fifteen)" to be substituted by " All the 21(twenty one)" in existing article 10©.
21. Contents of existing articles 10(h)(i) to be substituted by " Members who have no outstanding subscription (annual or life Membership) and who are posted in Agartala Sadar Sub-Division, Jirania Sub-Division, Mohanpur Sub-Division and Bishalgarh Sub-Division are eligible to file nomination for election of the Executive Committee. The submission time of nomination and withdrawal time of nomination are to be specified by the Returning Officer.
22. Contents of existing articles 10(q) to be substituted by "The top 4(four) is from category-

I, top 5(five) from category –II, top 6(six) from Category-III and top 6(six) from Category-IV will be declared elected by the Returning Officer. In case of non receipt of sufficient/ minimum no. of nomination, the modalities of election of such shortfall will be declared as per clause 10(i) (III). These 21(twenty one) elected members will form the new Executive Committee”.

23. The words “ 1<sup>st</sup> July to 30<sup>th</sup> June” to be substituted by “ 1<sup>st</sup> August to 31<sup>st</sup> July” in existing article 12(a).

24. Contents of existing articles 15(b) to be substituted by “The quorum for Annual/ Bi-ennial General Meeting shall be 100 registered members of the Association”.

25. New article 16(B)(b)(iii) to be added as follows:

“He/she shall act as chairman of Service Branch Committees as per article 9(h)”.

26. New article 16(B)(j) to be added as follows:

**ASSISTANT SECRETARY(ADMINISTRATION)**

He will assist the Joint Secretary (Adm.) in performing his duties.

27. New article 16(B)(k) to be added as follows:

**ASSISTANT SECRETARY(PUBLICITY)**

He will assist the Joint Secretary (Publicity) in performing his duties.

28. New article 16(B)(l) to be added as follows: **INTERNAL AUDITOR**

He/she will do internal audit of all accounts of Association with the help of Treasurer and Assistant Treasurer before placement of accounts to the Executive committee for vetting & audit by C.A.